

REGULATIONS FOR RESIDENTS OF STUDENT DORMITORIES UNIVERSITY OF WARMIA AND MAZURY IN OLSZTYN

§ 1

General provisions

1. The student dormitory also referred to in the text as "SD" or "dormitory", is the place of accommodation, education and rest of eligible students and other persons who have been granted a seat there.
2. Dormitories are administered by the "ŻAK" Foundation of the University of Warmia and Mazury in Olsztyn, referred to in the content as "the Foundation".
3. Obtaining a seat in SD entitles the resident to live there from September 1 to June 30.
4. From July 1 to August 31, accommodation is possible in dormitories designated by the Foundation.
5. Besides the manager, receptionist or representative of the Council of Residents, also the authorized employees of the University of Warmia and Mazury in Olsztyn (hereinafter UWM) have the right to enter the rooms in the SD, and in the event of a threat to the health or life of the residents, the rooms also may be entered by the health service, fire brigade and police employees.
6. Only the person who applied online via the website www.zak.olsztyn.pl and paid the deposit is entitled to a seat in the dormitory.
7. A person who has been granted a seat in the Dormitory is obliged to pay the deposit within 5 days of receiving the information about the allocation of a seat in the Student Dormitory.
8. A person who has been granted a seat in a dormitory is obliged to check-in by October 5th.
9. The deposit serves to secure against repair costs of possible damages done to the Dormitory and costs arising from failure to pay accommodation fees. Any unused portions of the deposit will be refunded at check-out.
10. The deposit is not refundable if the person who was granted a place in the Dormitory did not check-in by October 5th or, despite the accommodation, did not live for at least two months, i.e. until November 30th. The deposit can be refunded in the case of not staying in SD if there were random reasons (e.g. long-term illness confirmed by a medical certificate, deletion from the student list confirmed by the relevant dean's office).
11. Payment for accommodation in the dormitories is made by transfer to the bank account of the relevant SD. Information about the dormitories' bank accounts is available at www.zak.olsztyn.pl.
12. If a person leaves the room, the dormitory manager has the right to accommodate another person or relocate the remaining residents to another room. In a situation where the resident or residents do not agree to accommodate another person or move to another room, they are obliged to pay the fee for free places in the room. The dormitory manager also has the right to re-classify a given room into a room with a smaller number of beds and to charge fees by the applicable price list.
13. In the case of vacancies in the dormitory, the SD manager may accommodate a person who does not have the status of a student.

§ 2

Order regulations

1. In the Dormitory are mandatory night quiet hours from 23.00-6.00.
2. Visiting hours in dormitories are from 8:00 to 23:00.
3. Rules for visiting guests in dormitories:
 - a. the visitor is obliged to fill in the "GUEST CARD" form and show the receptionist an identity document,
 - b. a person regularly visiting SD residents may submit an application to the manager for a "DORMITORY ENTRY CARD",
 - c. a person who is a resident of another dormitory may leave his/her resident card at the reception desk during the visit,
 - d. the person ending the visit is obliged to inform the receptionist about it.
4. Rules for guests staying in dormitories from 23:00 to 8:00:
 - a. the resident is obliged to report the guest's accommodation by completing the appropriate form and paying the fee by the applicable price list,
 - b. if the guest is not registered, the accommodation costs are covered by the room's residents according to the price list.

§ 3

Entitlements

Dormitory residents have the right to:

1. Elect and be elected to the Residents Council, hereinafter also referred to as "RC".
2. Create the program of RC activity and participate in its implementation.
3. Use the rooms and devices in the SD, intended for general use, on the terms specified by the RC.
4. Receive guests on the condition of taking responsibility for their behaviour.
5. Store their belongings during the holidays in a designated room. The Foundation is not responsible for the items left behind.

§ 4

Duties

Dormitory residents are obliged to:

1. Comply with the provisions of the Regulations for Residents of Student Dormitories of UWM in Olsztyn.
2. Pay the accommodation fees by the 15th of each month. In exceptional cases, the SD manager may postpone the payment date, but not longer than the 15th day of the following month.
3. In the case of living for an incomplete month, from October 1 to May 31, pay the accommodation fees in the amount of 1/3 of the monthly rate for each started decade.
Breakdown of the month into decades:
 - a. the first decade - days from the 1st to 10th,
 - b. the second decade - days from the 11th to 20th,
 - c. the third decade - days from the 21st to the end of the month.

4. In the case of living in the dormitory between June and September, pay the accommodation fees in the amount of 1/30 of the monthly rate for each day.
5. To respect the property of the dormitory. The residents are materially responsible for all culpable shortages and damage to the SD equipment. If the perpetrator of the damage is not identified, the residents of the room, segment, floor or the entire Dormitory may be charged with financial liability, depending on the nature of the damage and the place where it occurred.
6. Notify about any defects arising on the premises of the Dormitory via the "REPORT A DEFECT" form on the website www.zak.olsztyn.pl.
7. Obtain permission from the dormitory manager to make changes to rooms or other premises.
8. Maintain cleanliness and order in the rooms and public spaces, as well as in the vicinity of SD.
9. Show the resident's card or another ID document at the request of the dormitory manager and the receptionist.
10. When checking out, pay the fees, return the collected equipment, resident card, and keys and leave the room and other premises in proper order.
11. Strictly observe the health and safety regulations and fire regulations.

§ 5

Bans

Dormitory residents are prohibited from:

1. Use of devices that are a source of significant power consumption, and water and that constitute a fire hazard.
2. Self-modification of installations, mainly: electricity, gas, water and sewage, radio, television and internal computer network.
3. Covering ventilation grilles and smoke detectors.
4. Modifying door locks and duplicate room keys.
5. Conducting trade or any other form of economic activity and organizing gambling games.
6. Bringing motor vehicles into buildings.
7. Bringing and storing firearms, ammunition, explosives and other potentially dangerous things on the premises of the SD.
8. Using open fire on the premises of the SD and in its vicinity.
9. Taking the equipment outside the premises of the dormitory.
10. Keeping animals on the premises of SD.
11. Organizing events on the premises of the SD and in its vicinity in a way that creates difficulties for other people.
12. Consuming alcohol, smoking cigarettes, and electronic cigarettes and bringing, using and distributing narcotic substances on the premises of the DS.
13. Moving furniture and covering walls.

§ 6

Loss of the right to accommodation

The resident loses the right to live in SD:

1. After the time for which he/she was assigned the seat.

2. As a result of any false information provided in the application for a seat in the Student Dormitory.
3. In the case of over two weeks of delay with the payment of accommodation fees.
4. If he/she does not check in by October 5th.
5. In case of failure to pay the deposit on time.
6. Immediately due to non-compliance with these regulations and gross violation of the principles of social coexistence. The decision in this matter is made by the Foundation's Management Board at the request of the Head of the Accommodation Department. A person deprived of a seat in SD in the manner referred to in § 7 sec. 5, has the right to appeal to the Vice-Rector for Student Affairs within 7 days.

§ 7

Residents' Council

1. The Resident Council is a representative of SD residents.
2. RC is elected from among SD residents for a given academic year.
3. RC is directly subordinate to the Council of the Academic Estate.
4. RC conducts, together with the SD manager, a review of the premises and equipment.
5. RC gives opinions on the scope of necessary repairs and purchases of dormitory equipment.

§ 8

The Council of the Academic Estate

1. The Council of the Academic Estate (hereinafter CAE) is a representative of the academic estate.
2. CAE consists of representatives of the RCs of all SDs.
3. The term of office of the CAE lasts one academic year.
4. CAE represents RC and initiates and gives opinions on projects in matters related to the Academic Estate.
5. CAE organizes, together with RC, cultural and entertainment events on the premises of the dormitories.

§ 9

Final Provisions

1. The Management Board of the Foundation decides about any disputes not covered by the regulations in consultation with the Head of the Accommodation Department and the Council of the Academic Estate.
2. In justified cases, the Management Board of the Foundation, in consultation with the Head of the Accommodation Department and after obtaining the opinion of the Council of the Academic Estate, may extend or limit the provisions contained in these regulations.
3. The Regulations for Residents Of Student Dormitories of the University of Warmia and Mazury in Olsztyn enter into force on June 6, 2022. At the same time, the Regulations of June 1, 2016, expire.